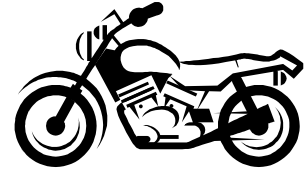**Workforce Training and Continuing Education (WTCE)**

Presents

VIRGINIA RIDER TRAINING PROGRAM -- BASIC RIDER COURSE

The Basic Rider Course (BRC) approved by the Virginia Department of Motor Vehicles (DMV) gives the novice motorcyclist the skills required to ride safely on the street. The 14-hour course (3.5 hrs of classroom, 9.5 hrs of range practice) includes basics of motorcycle operation, effective braking, turning skills, obstacle avoidance, and safe riding strategies. DOT-approved helmets and 125cc to 500cc motorcycles are provided. Students must provide: full-fingered leather gloves, sturdy over-the-ankle leather shoes or boots, long sturdy pants, long sleeve shirt or jacket and rain gear (if needed).   Successful completion of the course prepares the participant for the state motorcycle license written exam and exempts participants from the riding portion. Successful participants may qualify for up to 10% motorcycle insurance discount.

To be eligible to enroll, a student must know how to ride a bicycle and have a valid driver's license or learner's permit. A motorcycle license or motorcycle learner's permit is NOT required. Because this course is physically demanding, students should be in good health. The instructor will make the final determination if the student will be allowed to participate in the riding portion of the course. All course requirements must be met for successful completion. **THE 2007 SCHEDULE IS ON THE BACK OF THIS FORM:** Registration is on a FIRST-COME, FIRST-SERVED BASIS. Please call (757) 825-2758 for date availability prior to registering for a class.

REGISTRATION: *Blank registration forms are available on the TNCC website www.tncc.edu. Go to Workforce Development, then click on Training and Continuing Education, then click on How do I register for classes and then Registration form.

Registrations for motorcycle rider classes are accepted in person, via email and fax with application via the TNCC website. Phone registration is no longer available.

Payment in full is required at the time of registration. Accepted forms of payment are American Express, MasterCard, VISA, check and money order (payable to TNCC). Cash payments CANNOT be accepted.

Methods of registration are in the order of priority.

o **IN PERSON**: Register in person Monday-Friday at the WTCE office, 525 Butler Farm Road, Hampton. Bring student number (SIS ID#) check, money order or credit card information to register in person. Cash payments CANNOT be accepted.

o **E-MAIL**: WTCE registration forms are now available on the website listed above. WTCE registration forms can be e-mailed to: **motorcycle_safety@tncc.edu**.

o **FAX**: Print a blank registration form from the website above. Complete the registration form using black ink. Include American Express, MasterCard or VISA payment information as requested on the form and fax to our secure location at (757) 825-3552. Please call (757) 825-2758 to confirm your fax was received.

Registration hours: Monday – Friday, 8:30 a.m. – 4:30 p.m. (until 6:30 p.m. on Tuesdays and Thursdays).

Refunds: Participants may withdraw in person or by phone (by the close of business on Tuesday before class begins) and receive a refund or transfer to another class. **No refunds can be made after this time period**. All refunds are issued via check through the state treasurer's office and generally take four to six weeks. Please note that all refunds are automatically issued to the class registrant *even if the tuition was paid by another individual, employer or organization*.

Cancellation of Classes: The College reserves the right to cancel a class for appropriate reasons. When a class is canceled by the college, registered participants will be notified and given the option of attending another section of the same class (if available) or a full refund.

*If you do not have computer access, call 757 825-2937 or come to the WTCE office in person. Our staff will assist you.

VIRGINIA RIDER TRAINING PROGRAM

Motorcycle Rider Course dates are subject to change. Please call (757) 825-2758 for class availability prior to e-mailing or faxing your registration with payment. Class seats are reserved only upon receipt of course fees.

LOCATION: Classes meet in Room 1117, Peninsula Workforce Development Center, 600 Butler Farm Road, Hampton

COST: $105.00 payable to TNCC; $125.00 as of September 21, 2007 class.

INSTRUCTORS: Instructors for the Thomas Nelson Workforce Development program are all experienced motorcycle operators who are nationally certified by the Motorcycle Safety Foundation and are re-certified annually.

BASIC RIDER COURSE CLASS SCHEDULES
Note: We schedule two classes per weekend. Only one class is scheduled per weekend in November & December.

March-October: The AM Class meets on Friday 7-10 PM, Saturday 8AM-1PM and Sunday 8AM-2PM
The PM Class meets on Friday 7-10 PM, Saturday 1-6PM and Sunday 12-6PM

November-December: The Class meets on Friday 7-10PM, Saturday and Sunday 9AM-3PM

NOTE: Odd section numbers are AM classes and even section numbers are PM classes. Example: TRNS 3200-H-*43* is the AM class on August 3-5 and TRNS 3200-H-*44* is the PM class on August 3-5.

Course Code	Section	Dates
TRNS 3200	H-43/44	August 3-5
TRNS 3200	H-45/46	August 10-12
TRNS 3200	H-47/48	August 17-19
TRNS 3200	H-49/50	August 24-26
TRNS 3200	H-51/52	August 31-September 2
TRNS 3200	H-53/54	September 7-9
TRNS 3200	H-55/56	September 14-16
TRNS 3200	H-57/58	September 21-23
TRNS 3200	H-59/60	September 28-30
TRNS 3200	H-61/62	October 5-7
TRNS 3200	H-63/64	October 12-14
TRNS 3200	H-65/66	October 19-21
TRNS 3200	H-67/68	October 26-28
TRNS 3200	H-69/70	November 2-4
TRNS 3200	H-71	November 9-11
TRNS 3200	H-73	November 16-18
TRNS 3200	H-75	November 23-25
TRNS 3200	H-77	November 30-December 2
TRNS 3200	H-79	December 7-9
TRNS 3200	H-81	December 14-16
TRNS 3200	H-83	December 21-23

EXPERIENCED RIDER COURSE

The Experienced Rider Course (ERC) will not be offered at TNCC in 2007. Please contact Tidewater Community College at 757-822-5246 for ERC classes at the TCC Portsmouth Campus.